



6<sup>th</sup> May 2021

## **Education Penalty Notice Update**

Dear Parents and Carers

As I am sure many of you are aware, it is part of our Attendance Policy and our duty of care to provide you with a copy of our Education Penalty Notice letter as a reminder. This is also available on the school's website.

I fully appreciate that as the lockdown eases and the world starts to open up again that you may want to book holidays. Unfortunately, I am unable to authorise any term-time holidays and as such any holidays taken in term time would be unauthorised and may result in a fine being issued. I would not want any of our families to be in this situation.

Please be reminded that any COVID-19 related absences do not affect your child's attendance percentage.

As always, if you have any concerns or questions, regarding attendance, please do not hesitate to get in touch with myself or Mrs Nelson, Pastoral Lead.

With continued thanks and warmest wishes.

Yours sincerely

Mrs S Newton  
Headteacher