

XII Apostles RCPS

Access Policy



Date effective from	September 2025
Date of next review	September 2026
Review period	1 Year
Status	Statutory
Person responsible	Jacqueline O'Boyle
Date ratified by Governing Body	27 th November 2025
Version	2

1 INTRODUCTION

The schools Mission Statement states:

Through loving and learning we will follow Jesus:

‘1.To place Christ at the centre of everything we do

2.To recognise that each child is unique and to ensure that each child is educated to fulfil their human potential

3.To develop an understanding of Community; being able to recognise, respect and celebrate the diversity of all within it.

These are the fundamental beliefs and inclusive ethos that is the basis for this school’s commitment to improving access to education and educational achievement for disabled pupils over the coming years so that all pupils can benefit from equality of opportunity and look forward to full participation in society.

The school wholeheartedly supports and endorses the Children and Families Act: including the SEND Code of Practice 2015, and the Equality Act 2010, which introduced new duties for schools to ensure that disabled pupils were not treated less favourably and to avoid putting disabled pupils at a substantial disadvantage.

This plan outlines how this school, proposes to demonstrate its commitment to full access for all pupils and how it is to fulfil its duties under the Equality Act of 2010.

2 AIMS AND OBJECTIVES

This plan has three main aims:

- 1 To improve the **physical access** for those pupils with a disability, medical condition or other access needs

- 2 To improve **access to the curriculum** and related services for those pupils with a disability, medical condition or other access needs
- 3 To improve the **delivery of information** to pupils, staff, parents and carers and other members of the school community

These main aims will be achieved through the completion of the following objectives

- 1 To improve the physical access for pupils the school will
 - carry out audit of key stages for physical accessibility
 - carry out audit of school site include entrances, shared spaces such as corridors, halls, toilets, and outside areas for physical access
 - use own internal audits to prioritise action
 - reviewing any proposed refurbishment, internal and external decoration with regard to access issues
- 2 To improve access to the curriculum and related services and increase participation of pupils in school life the school will
 - ensure pupils already in school have appropriate access to the curriculum and other school services and extra curricular activities and visits
 - assess, beforehand, the needs of each new intake or admission into school
 - provide appropriate training for teachers and non-teaching staff
 - ensure that awareness is incorporated into the curriculum for all pupils
- 3 To improve the delivery of information the school will
 - audit the needs of the current school roll and their families
 - be aware of the services available for converting written information into alternative formats

- ensure all pupils new to the school and their families are given information in an appropriate form

The 3 main aims and each of their objectives will be completed through the following 3-year plans.

4 PUBLICISING THE SCHOOL PLAN

The school's access plans will be published on the school website.

5 MONITORING AND EVALUATION OF THE PLAN

The Access Plan will be monitored and evaluated by the Governors and SLT at the end of each year through the annual monitoring and evaluation process.

The success of the plan to improve access will be measured by the number of changes and improvements within school through

- evidence of greater satisfaction of pupils and parents
- evidence of greater involvement in the full life of the school
- improved confidence and competence of the staff
- internal audits
- improvements to the physical environment of the school
- External reports

XII Apostles RCPS – Accessibility Plan (Sept 2025 – July 2028)

Legal Framework: Equality Act 2010 & SEND Code of Practice (2015)

Reviewed annually by: SLT & Governing Body (SEND/ Inclusion Governor)

Lead Staff: Headteacher, SENCO, Premises Manager, Office Staff

Year	Area	Action	Success Criteria / Monitoring	Responsibility	Timescale
2025 –26	Physical Access	Carry out building work from SIP 2024–25 to improve access; commission survey with Archdiocese/Surveyors; audit hall access.	Audit completed; report to governors; next steps identified in SIP.	Premises Manager / Headteacher	By July 2026
	Physical Access	Prioritise internal/external access improvements (ramps, doors, signage).	At least 1 priority improvement completed or scheduled in SIP budget.	Premises Manager	July 2026
	Curriculum	Ensure all teachers plan for SEND/EAL needs using APDR cycle, B Squared & Pre-Key Stage Standards.	Lesson plans show differentiation ; SEND reviews show progress.	SENCO / Class Teachers	Termly
	Curriculum	Continue staff training on SEND, disability awareness, inclusion.	100% staff attend CPD; evaluation shows increased confidence.	SENCO / CPD Lead	Annual
	Curriculum	Expand nurture provision if funding allows; review impact of current provision.	SLT report on nurture impact; decision on expansion made.	SENCO / SLT	July 2026

	Curriculum	Collect & analyse attendance/participation data to identify barriers.	Governors receive termly analysis; actions taken for identified pupils.	SLT / SENCO	Termly
	Information	Complete audit of pupil needs (nursery/pre-school meetings).	Audit document updated; shared with staff.	SENCO / Office Staff	September 2025
	Information	Ensure SEND data is stored on Arbor and shared with staff.	All staff have access to up-to-date SEND info.	SENCO / Office Staff	Ongoing
	Information	Use website, Class Dojo, Tapestry to share info with parents/carers.	Parental survey shows 90%+ feel informed.	Office Staff	Annual
2026-27	Physical Access	Based on 2025-26 audit, prioritise next stage of internal access improvements.	Governors receive updated plan; budget allocated in SIP.	Headteacher / Premises Manager	July 2027
	Physical Access	Seek funding (LA, Diocese, grants) for additional physical access projects.	At least one external funding bid submitted.	Headteacher	July 2027
	Curriculum	Continue inclusive teaching strategies; extend staff training (e.g. assistive tech, autism-friendly classrooms).	100% staff trained; lesson observations show inclusive practice.	SENCO / CPD Lead	Termly
	Curriculum	Review progress of SEND pupils using APDR cycle & data tools.	Governors receive SEND impact report.	SENCO	Annual
	Information	Review communication methods with parents (add translation/large print/audio options if needed).	At least 1 alternative format available; positive	Office Staff / SENCO	July 2027

			parent feedback.		
2027-28	Physical Access	Within budget, begin work on major improvements identified in audits (e.g. hall access, toilets, signage).	Evidence of work completed; governors updated.	Premises Manager / SLT	July 2028
	Curriculum	Review and refresh SEND curriculum access strategies; embed inclusive practice in all subjects.	SEND pupils meet or exceed individual progress targets.	SENCO / Subject Leaders	July 2028
	Curriculum	Continue CPD on SEND/disability awareness (e.g. pupil visits, curriculum content).	100% staff trained; curriculum plans evidence disability awareness.	SENCO / CPD Lead	Annual
	Information	Assess needs of new intake pupils; update SEND and access plans.	All new pupils' needs documented; adjustments in place.	SENCO / Office Staff	September 2027
	Information	Governors to review Accessibility Plan and set next 3-year cycle (2028-31).	New Accessibility Plan published.	Headteacher / Governors	July 2028